



MARINA COAST WATER DISTRICT

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Agenda

Special Board Meeting, Board of Directors Marina Coast Water District

11 Reservation Road, Marina, California

Thursday, March 29, 2012, 5:30 p.m.

This meeting has been noticed according to the Brown Act rules.

Mission: *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Vision: *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

5. Budget Workshop

- A. Receive District Draft FY 2012-2013 Budgets, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Action: The Board of Directors will receive a brief presentation on the draft FY 2012-2013 Budget and hold a workshop for discussion and providing direction regarding preparation of the final documents.

- B. Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Action: The Board of Directors will receive a brief presentation and hold a discussion on the draft Five-Year Capital Improvement Plan.

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-A

Meeting Date: March 29, 2012

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Carl Niizawa

Agenda Title: Receive District Draft FY 2012-2013 Budgets, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Detailed Description: The Board is requested to receive the draft budget for FY 2012-2013 and provide direction to staff to include preparation of the final budget documents.

Each year, the District follows a budget development process that results in Board approval of the annual budget by June 30. On March 13, 2012, the District Board received the FY 2012-2013 draft budget and schedule, which included adopting the FY 2012-2013 Budget at its regular monthly meeting on June 12, 2012, with an effective date of July 1, 2012.

On March 14, 2012, the draft Ord Community budget was distributed and discussed with the FORA Water/Wastewater Oversight Committee (WWOC). On April 18, 2012, the WWOC will again review the Ord Community budget and recommend the draft Ord Community budget to the FORA Board. The FORA Board would normally be expected to adopt the budget sometime in May 2012.

This year, staff has made changes to the Budget document format for easier reading, to provide the Board with more comparative information and to indicate a balanced budget for the budget year.

The draft FY 2012-2013 budget includes operating and capital budgets in support of the District's two service areas and six cost centers (Marina and Ord Community). District overhead is apportioned to the cost centers according to a pre-determined formula (based on expense percentages). The allocation rate for this fiscal year has changed based on previous year (FY 2010-2011) audited expense figures. The Bartle Wells Five Year Water & Wastewater Financial Plan and Rate Study recommended a 7.8% increase for FY 2012-2013; however this draft budget includes a 5.0% rate increase for the Marina and Ord cost centers as directed by the Board during the FY 2011-2012 budget process in 2011. This draft budget includes several other key assumptions, which are contained in the Budget Summary Note.

Prior Committee or Board Action: The Board received the draft FY 2012-2013 budget and budget schedule on March 13, 2012.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None

Materials Included for Information/Consideration: FY 2012–2013 Budget Schedule; Draft FY 2012-2013 Budget Document.

Staff Recommendation: The Board of Directors receive the District Draft FY 2012-2013 Budget documents and associated supporting information for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Action Required: _____Resolution _____Motion ___X___Review

Board Action

_____Resolution No_____ Motion By_____ Seconded By_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Reagendized_____ Date_____ No Action Taken_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-B

Meeting Date: March 29, 2012

Submitted By: Carl Niizawa
Reviewed By: Jim Heitzman

Presented By: Carl Niizawa

Agenda Title: Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Detailed Description: The Board is requested to receive the draft Five-Year Capital Improvement Projects (CIP) budget and provide direction to staff to include preparation of the final budget documents.

Each year, the District follows a budget development process that results in Board approval of the annual budget by June 30. Annual update of the District's CIP program follows the same schedule. On April 18, 2012, the WWOC will review the Ord Community budget with the five-year draft CIP budget and recommend the draft Ord Community CIP budget to the FORA Board.

This year, staff has made substantial changes to the CIP budget format for easier reading, to provide the Board with more information. In the CIP budget package all current year CIP projects have detailed individual project sheets for more information regarding these projects. Costs for projects which start in the five-year budget period but finish later are also shown in this draft budget.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None

Materials Included for Information/Consideration: Draft Five-Year CIP Budget Package

Staff Recommendation: The Board of Directors receive the District draft Five Year CIP Budget documents and associated supporting information for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Action Required: ___ Resolution ___ Motion ___ X Review

Board Action

Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____